

**THE UU OUTREACH AUCTION IS HERE!  
STARTING SATURDAY NIGHT  
(Saturday, December 7 at 7:00 PM)**

**PLEASE READ ALL INSTRUCTIONS  
FOR ITEMS AND EVENTS**

**AUCTION ITEMS - INSTRUCTIONS**

**STEP 1:** Visit website (<--- click link)

**STEP 2:** Sign In or register if you don't have an account(<--- click link)

**STEP 3:** Type in your email

(\* If you have forgotten your password, once you type in your email, click on the blue link "Request an email to reset it" and then check email and follow instructions to reset password)

**STEP 4:** Click on Catalog (<--- click link)

**STEP 5:** Browse Catalog

**STEP 6:** Click on item you are interested in

**STEP 7:** Place your bid

(ALL items have a *bid up* price. This means once you have placed a bid, someone can go in and place a higher bid overriding your bid. You can then go back and place an even higher bid. The person with the highest bid will win that item.)

**STEP 8:** When the auction is complete, if you have won that item, you will go to checkout and finish the payment process.

(MAKE SURE YOU COMPLETE PAYMENT WITH CREDIT CARD IN ORDER TO SECURE YOUR BID.)